

NEIGRIHMS
**North Eastern Indira Gandhi Regional Institute of Health &
medical Sciences, Shillong**

*(An Autonomous Institute, ministry of Health and Family Welfare,
Government of India)*

**Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018,
Meghalaya**

ESTT-I-DECL0LTC/1/2024-Estt.I Dated the ... April, 2026

CIRCULAR

This is for information to all Faculty Members, Officers & Staff that while filling up/those already declared regarding dependents for LTC and Medical facilities are to ensure that only eligible family members are included as dependents and in the event of wrong information/false declarations, the employees shall be held accountable and liable for refund of amount claimed and paid including disciplinary proceedings.

Lt. Cdr. Pawan Deep
Deputy Director (Admn)

Memo: ESTT-I-DECL0LTC/1/2024-Estt.I Dated the ... April, 2026

Copy for information and kind circulation to all Faculty Members and staff working under their incharge:

1. The Dean/Medical Superintendent, NEIGRIHMS, Shillong.
2. All the HODs/HODs i/c , NEIGRIHMS, Shillong.
3. The Superintending Engineer, NEIGRIHMS, Shillong.
4. The Principal College of Nursing, NEIGRIHMS, Shillong.
5. All Sections Heads in Admn. Block/Hospital/Nursing /Central library etc. NEIGRIHMS, Shillong.
6. The Programmer, IT Cell with a request to upload in the Institute's website.
7. The P.S. to Director, NEIGRIHMS, Shillong for kind information of the Director.

Lt. Cdr. Pawan Deep
Deputy Director (Admn)